Bottisham Parish Council

Minutes of Meeting 40 of the Council, held in The Poppy Room, Bottisham Sports and Social Club Bottisham, on Monday 5th October 2026 at 7.30pm.

Present: Cllr Jon Ogborn; Cllr Keith Morrison; Cllr Maria Socea; Cllr Steven O'Dell; Cllr Nadene Cundell (Chair); Cllr Robert Crida.
Members 8 (4 vacancies) Quorum 4
Clerk: Sam Chambers-Turner
In Attendance: County Councillor Edge, District Councillor Trapp.
Members of the Public: 2
Meeting opened at 7.30pm

670. APOLOGIES FOR ABSENCE
Cllr Savannah Laurent; Cllr Rehana Shaker (no apologies given).

671. MEMBERS DECLARATION OF INTEREST OF ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATION
None

672. TO APPROVE MINUTES OF PREVIOUS MEETING
It was proposed by Cllr Ogborn, seconded by Cllr Morrison and resolved that the minutes of meeting 39 held on 7th September 2026 be approved and signed as a true record by those present.

673. OPEN FORUM FOR PUBLIC PARTICIPATION
A member of the public was present to discuss:
- Planning enforcement for the Old Garage site on the High Street.

674. MATTERS ARISING/CLERKS AND COUNCILLORS' REPORTS (FOR INFORMATION ONLY)
- Correspondence had been received about a public rights of way survey
- Correspondence had been received about the speed limit on Lode Road and the need to work with Lode Parish Council to address. It was agreed that this would be a future agenda item.

675. COUNTY AND DISTRICT COUNCILLORS REPORTS
District Councillors Trapp and Cane provided a written report that was circulated prior to the meeting. This included:
- Operational Services Meeting
- Finance and Assets Meeting

County Councillor Edge provided a written report that was circulated prior to the meeting. This included:
- Strategy Resources & Performance
- Council Budget
- Tackling obesity
- Urgent campaign to find more adoptive families
- Unclaimed pension credit cashback campaign
- Bus services reimagined

- Mobile library
- Highways Improvement bids
- Electric vehicle cable channel trial

Full copies of the reports are available from the website or upon request to the Clerk.

676. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS .

a. **It was proposed by Cllr Crida, seconded by Cllr Ogborn and resolved that the bank reconcilation for August 2026 be approved.**

b. It was noted that the following had been received: £1176.62 grass cutting grant

c. **It was proposed by Cllr Ogborn, seconded by Cllr Cundell and resolved that the outstanding accounts for October be approved. Action:** *Clerk to set up payments for authorisation.*

S Chambers-Turner	Clerks Salary			Confidential
V Coley	Admin Assistant Salary			Confidential

677. PLANNING MATTERS

Planning Applications

26/00965/FUL 17 Thomas Christian Way, Bottisham. Reconstruction of exisiting single storey side extension, erection of rear extension and alterations to existing conservatory. The Parish Council

Planning Decisions

Six Oaks Renewable Energy Park, Newmarket Road, Bottisham. Discharge Conditions 3 (CTMP), 4 (Sufficient Vehicle Turning), 7 (Surface Water) and 14 (CEMP) of decision 22/01291/ESF dated (21st December 2023) for installation of a Renewable Energy Park comprising: ground mounted solar panels; access tracks; inverters, transformers; substation and battery energy storage system; customer cabin; underground cables and conduits; perimeter fence; CCTV equipment; temporary construction compound; and associated infrastructure and planting scheme.

2 St Peters Field, Bottisham. Change of use from amenity land to residential garden with boundary fence-retrospective. Refused.

678. ALLOTMENTS

Cllr Cundell updated the Council on the progress of the land transfer of the allotments. Confirmation on the points raised had been received. However, the condition in which the land is transfer still remains a concern, as it was felt that is not fit for purpose. The Parish Council have sought quotations for the works required which are now with the Solicitor. It is believed the contractor will also obtain a quotation to compare costings.

679. NEIGHBOURHOOD PLAN

Cllr Morrison updated the council which included the readiness of the plan for inspection. The Clerk will be provided with the addresses of stakeholders for notification of the Regulation 14 process as soon as available. It was discussed that paper copies would need to be printed for all locations stated. Posters are to be displayed in Doctors, Co-op, notice board, website and Facebook. **Action:** *Clerk to arrange printing of the paper copies*.

680. SPEED AWARENESS

The Speed Awareness posters are currently with the printers and should be ready for collection before the next meeting. The display points have been selected and it is necessary to seek permission from Cambridgeshire County Council to mount on street lighting. **Action:** *Clerk to make the application for street light mounting. As soon as the permit has been issued, mounting can be carried out.*

681. COUNCIL ADMINISTRATION

- Cllr Cundell asked the Council to consider any new intatives for 27-28 and to bring any proposals to the new meeting.
- The Finance Working Group are schedule to meet on 19th October 2026.
- No reports were submitted from any of the working groups that have not been discussed individually.

682. LOCAL HIGHWAYS IMPROVEMENT

It was discussed was discussed that there was many different options for submitting the next Local Highways Improvement bid. It was agreed that a list of recommendations would be brought to the next meeting for further discussion.

683. CHRISTMAS FESTIVITIES

Cllr Cundell provided an update to the Parish Council on the status of the arrangements for the Christmas activities. Details will be included in the next edition of the Cresset and the formal itnerary will be posted on Facebook/noticeboards in November.

684. AGENDA ITEMS FOR NEXT MEETING

Any business, payments or reports to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

685. DATE OF NEXT MEETING

Parish Council Meeting, 7:30pm Monday 2nd November 2026 at The Poppy Room, Sports and Social Club, Downing Close, Bottisham

Meeting closed at 9.23pm