

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 1st June 2026 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner

26th May 2026

Clerk to the Parish Council

AGENDA FOR MEETING 37

- 622. Apologies for Absence**
(LGA 1972 s 85 (1))
- 623. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
- 624. To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 36 held on 12th May 2026.
- 625. Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 626. Matters Arising/Clerks and Councillors Reports (for information only)**
- 627. County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
- 628. Finances Including Approval of Payments of Outstanding Accounts.**
 - a. **Proposal: To approve bank reconciliation for April 2026.**
 - b. To note receipts
 - c. **Proposal: To pay June 2026 Accounts as per to pay schedule.**
- 629. Internal Audit 26-27**
Proposal: To appoint CAPALC as the Internal Auditor for the financial year 26-27.
- 630. Planning Matters Led by Cllr Socea**
Planning Applications
As per separate list
- 631. Cemetery**
 - To discuss arrangements for black waste removal.
 - To consider request for a memorial bench – with consideration of cemetery regulations
- 632. Project Play**
 - Written update from Cllr Laurent on the status of the Project Play.

633. Council Administration

- **PROPOSAL: To adopt policies;**
 - **Co-option – No changes from 2024**
 - **Cemetery Regulations – Updated to reflect removal of “new cemetery”**
 - **Dispensation – New policy**
 - **Dignity at Work – Updates in line with NALC**
 - **Equality and Diversity – Updates in line with NALC**
 - **General Reserves – New policy.**
- To review any submitted updates from working groups.
- Bottisham Parish Council website update – go live as of 1st June 2026.
- Bottisham Parish Council Microsoft Sharepoint

634. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

635. Date of Next Meeting

Parish Council Meeting, 7.30pm on **Monday 6th July 2026** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.