
NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 12th May 2025 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner

7th May 2025

Clerk to the Parish Council

AGENDA FOR MEETING 24

- 421. To Elect a Chairman**
Proposal: To Elect a Chairman and for the acceptance of office to be signed.
- 422. To Elect a Vice Chairman**
Proposal: To Elect a Vice Chairman(s) and for the acceptance of office to be signed.
- 423. Apologies for Absence**
(LGA 1972 s 85 (1))
- 424. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
- 425. To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 23 held on 6th April 2025.
- 426. Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 427. Matters Arising/Clerks and Councillors Reports (for information only)**
- 428. County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
- 429. Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Ogborn.**
 - a. To note the conclusion of the Financial Year 24/25.
 - b. **Proposal: To approve the Bank Reconciliation for February, March & April 2025.**
 - c. To Note Receipts
 - d. **Proposal: To Pay April 2025 Accounts as per to pay schedule.**
- 430. Planning Matters Led by Cllr Socea**
 - Planning Applications**
As per separate list
 - Licensing**
To receive update relating to a licensing request.

431. Neighbourhood Plan

To receive an update from the Neighbourhood Plan Working Group. Led by Councillor Morrison.

432. VE Day

To receive feedback from the VE Day Celebrations. Led by Cllr Cundell.

433. Annual Parish Meeting

To receive feedback from the Annual Parish Meeting. Led by Chairmanship.

434. New Cemetery

To receive feedback on current matters relating to the New Cemetery land purchase. Led by Councillor Ogborn.

435. Environment and Community

- To note the works on the triangle.
- To discuss the allotments.

436. Council Administration

- Proposal: To adopt the Terms of Reference for Project Play.

437. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

438. Date of Next Meeting

Parish Council Meeting, 7.30pm on **Monday 2nd June 2025** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.