

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 8th April 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner
3rd April 2024
Clerk to the Parish Council

AGENDA FOR MEETING 12

192. **Apologies for Absence**
(LGA 1972 s 85 (1))
193. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
194. **To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 10 held on 4th March 2024.
195. **Open Forum for Public Participation**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
196. **Matters Arising/Clerks and Councillors Reports (for information only)**
197. **County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
198. **Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Wilson.**
 - a. **Proposal: To Approve Bank Reconciliation for March 2024**
 - b. To Note Receipts
 - c. **Proposal: To approve the year end accounts for 23/24 for signing by the Chairman and Clerk.**
 - d. **Proposal: To approve Asset Register for 23/24.**
 - e. **Proposal: To pay April Accounts.**

Method	Payee	Item	Net	VAT	Total
Payments made since the last meeting					
BACS	Navigate Planning	Professional Fees	£249.00	£49.80	£298.80
BACS	Cambridgeshire Acre	Professional Fees NP	£2117.10	£423.42	£2540.52
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential

BACS	Mr Isaac Swift	Litter Picker			Confidential
Current					
BACS	Inland Revenue	Income Tax & NI	£167.48	£0.00	£167.48
BACS	Balfour Beatty	Street Lighting Replacement	£7,647.52	1,529.50	£9,177.02
BACS	CAPALC	Affiliation Fees	£677.66	£0.00	£677.66
BACS	Rialtas	Accounting Software	£192.00	£38.40	£230.40
BACS	Newton Flags	80th D-Day Flag	£34.80	£0.00	£34.80

199. To Elect a Vice Chairman

To elect a Vice Chairman.

200. Finance Working Group

To reassign members of the Finance working group.

201. Annual Parish Meeting Led by Cllr Ogborn

To discuss arrangements for the Annual Meeting of the Parish Council.

202. Bottisham Greenway Led by Cllr Ogborn

To update the members of the Council not present at the meeting with Peter Blake and formalize the Parish Council's response.

203. New Cemetery & Project Play Led by Cllrs Ogborn & Laurent

To receive an update on progress with the New Cemetery & Project Play.

204. Main Bus Stop, High Street

To discuss action to prevent damage and anti-social behaviour.

205. Planning Matters Led by Cllr Wilson

Planning Applications

24/00271/FUL 41 Beechwood Avenue Bottisham. Single storey front extension small ground floor extension

24/00243/TCON Dunkeld 70 Tunbridge Lane Bottisham. To comply with Condition 6 (Tree Topping, Lopping & Felling) of Decision Notice 98/00604/FUL Removal of leylandii trees in garden to improve light.

24/00182/FUL 19 Pound Close Bottisham Alterations to the ground floor layout to create an enlarged kitchen and study. Extension to porch. Replace flat roof with pitched roof over the altered and extended spaces. Install solar panels and rooflights.

206. Retirement Village Led by Cllr Ogborn

To discuss East Cambridgeshire District Council response to the petition and consider next steps.

207. Neighbourhood Plan Led by Cllr Wilson.

To receive an update from the working group.

208. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

209. Date of Next Meeting

Parish Council Meeting, 7.30pm on **Wednesday 16th May 2024** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.