

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on Tuesday 12th May 2026 at 7.30pm.** Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner
5th May 2026
Clerk to the Parish Council

AGENDA FOR MEETING 36

604. **To Elect a Chairman**
605. **To Elect a Vice Chairman**
606. **Apologies for Absence**
(LGA 1972 s 85 (1))
607. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
608. **To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 35 held on 9th April 2026.
609. **Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
610. **Matters Arising/Clerks and Councillors Reports (for information only)**
611. **County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
612. **Finances Including Approval of Payments of Outstanding Accounts.**
 - a. **Proposal: To approve bank reconciliation for March 2026.**
 - b. To note receipts
 - c. **Proposal: To pay May 2026 Accounts as per to pay schedule.**
613. **Annual Governance and Accountability Return**
 - To receive the Internal Auditors report and review actions.
 - To review the assertions of the Annual Governance and Accountability Return 25-26.
 - **Proposal: To submit Annual Governance and Accountability Return 25-26 to External Auditor**
 - To note the dates of the exercise of public rights.
614. **Planning Matters Led by Cllr Socea**
Planning Applications

As per separate list

615. Project Play

To receive an update from Cllr Laurent on the status of the Project Play.

616. Allotments

To receive an update on the current status of the allotment land.

617. MVAS Signs

To receive an update from the Clerk on the MVAS units and consider the maintenance contract.

618. Wicken Fen & Anglesey Abbey

To receive information from the National Trust.

619. Council Administration

- **PROPOSAL: To adopt Standing Orders, Financial Regulations, Model Publication Scheme and Grievance Policy for 2026-2027.**
- To receive an update from working groups
- To note the date of the Clerk & Administration Assistant annual appraisals.
- To discuss correspondence received
- To discuss planned community “little library – take a book share a book”

620. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

621. Date of Next Meeting

Parish Council Meeting, 7.30pm on **Monday 1st June 2026** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.