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## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 6<sup>th</sup> October 2025 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

***You are hereby summoned to attend for the purpose of transacting the following:***

***Sam Chambers-Turner***

**1<sup>st</sup> October 2025**

**Clerk to the Parish Council**

### AGENDA FOR MEETING 29

- 496. Apologies for Absence**  
(LGA 1972 s 85 (1))
- 497. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
- 498. To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 28 held on 1<sup>st</sup> September 2025.**
- 499. Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 500. Matters Arising/Clerks and Councillors Reports (for information only)**
- 501. County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
- 502. Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Overton.**
  - a. To note change of procedure for bank reconciliation.
  - b. To Note Receipts
  - c. **Proposal: To Pay October 2025 Accounts as per to pay schedule.**
  - d. To note the closure of Audit 24-25.
- 503. Planning Matters Led by Cllr Socea**  
**Planning Applications**  
As per separate list  
To discuss Kingsway Solar Consultation response.
- 504. Bottisham Greenway**  
To receive report from Cllr Austin on meeting held with Bottisham Greenways Project Team.
- 505. Neighbourhood Plan**  
To receive an update on the current status of the Neighbourhood plan from Cllr Morrison and discuss recommendations from Finance Working Group.

**506. Council Reorganization**

To consider County Councillor Edge's suggestion of a meeting on 15<sup>th</sup> October at 6.30pm online to discuss locality and the Council reorganisation.

**507. Highways and Transport**

- To note repair of the public right of way between Bottisham and Swaffham Bulbeck.
- To consider applications for new round of Local Highways Improvement schemes.

**508. Environment and Community**

- To receive update on the Bottisham Village College artwork for the High Street bus stop. Led by Cllr Cundell.
- To note felling of tree on Triangle and consider replacement.

**509. Allotments**

To receive update from Councillor Swaminathan/Clerk.

**510. Council Administration**

- To note the resignation of Councillor Overton
- Active Councillor Recruitment
- To note administrative changes due to Councillor Overton resignation and consider implications for working groups.
- To receive working groups updates.

**511. Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**512. Date of Next Meeting**

Parish Council Meeting, 7.30pm on **Monday 3<sup>rd</sup> November 2025** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.