

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 4<sup>th</sup> November 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

*You are hereby summoned to attend for the purpose of transacting the following:*

*Sam Chambers-Turner*

**30<sup>th</sup> October 2024**

**Clerk to the Parish Council**

### AGENDA FOR MEETING 18

- 290. Apologies for Absence**  
(LGA 1972 s 85 (1))
- 291. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
- 292. To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 17 held on 7<sup>th</sup> October 2024.**
- 293. Open Forum for Public Participation**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 294. Matters Arising/Clerks and Councillors Reports (for information only)**
- 295. County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
- 296. Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Overton.**
  - a. **Proposal: To Approve Bank Reconciliation for October 2024**
  - b. To Note Receipts
  - c. **Proposal: To Pay November 2024 Accounts.**

Method	Payee	Item	Net	VAT	Total
<b>Payments made since the last meeting</b>					
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
<b>Current</b>					
BACS	ECDC	Professional fees new Cemetery	£7273.20	£1454.64	£8727.84
BACS	Simon Handyman	Hedge Clearance	£170.00	£0.00	£170.00
BACS	Parish Online	Software	£135.00	£27.00	£162.00

BACS	Simon Handyman	Bench repair	£40.00	£0.00	£40.00
BACS	Eastern Tree Surgery	Tree works Cemetery	£2205.00	£441.00	£2646.00
BACS	Simon Handyman	Ivy clearance	£100	£0.00	£0.00
BACS	Noticeboards Online	Community Noticeboard	£3290.00	£658.00	£3948.00

**297. Planning Matters Led by Cllr Socea**

**Planning Applications**

**None**

**Planning Decisions**

**24/00847/TCON** 11 Thomas Christian Way, Bottisham. To comply with condition 2 of decision notice 87/0107/RMA. Approved.

**24/00834/FUL** Rothbury Cottage, 122 High Street, Bottisham. Single storey side extension. Approved.

**24/00861/FUL** 1a Jenyns Close, Bottisham. Single storey side extension and replacement UPVC windows and doors.

**298. Neighbourhood Plan**

- To receive an update from the Neighbourhood Plan Working Group on latest activity, Cllr Overton
- To formally approve the purchase of Parish Online to assist with the Neighbourhood Planning.

**299. Churchyard**

**Proposal: To approve the Memorandum of Understanding for Holy Trinity Churchyard.**

**300. Village Fun Day 2025**

To receive a request for funding.

**301. New Cemetery**

- To update Parish Council on latest activity, Cllr Ogborn

**302. Policies and Procedures**

**Proposal: To adopt all policies and procedures that have been reviewed, listed as a supporting document.**

**303. Environment and Community**

- To discuss recent noise complaints.
- To discuss arrangements for Christmas tree lighting. **Proposal: To set a budget on the cost of the event.**
- To review any updates on areas of responsibility and any notes of concern
- To discuss artwork competition with Bottisham Village College.
- To discuss Parish Council social next meeting.
- CPCA consultation on Bus Franchising proposal - Bottisham PC proposed response
- New bus services funded by CPCA Mayoral precept - Update (including on adjoining parishes' work re new bus shelters / interchanges)

**304. Motion to Exclude**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 304 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972(as amended).

**305. Council Administration**

- To discuss the staffing matters.

**306. Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**307. Date of Next Meeting**

Parish Council Meeting, 7.30pm on **Monday 9<sup>th</sup> December 2024** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.